

**Oxford Academy & Central School Board of Education  
Regular Meeting  
May 5, 2021**

Mr. O'Brien called the meeting to order at 6:00 p.m.

**Call to Order**

Mr. O'Brien led those present in the flag salute.

**Flag Salute**

Additions: 12.2 Approve Amendments to Superintendent's Contract  
Deletions: None

**Additions/  
Deletions**

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

**Present**

Superintendent

John Hillis

Business Administrator

Joseph Gugino

District Clerk

Michele Rice

High School Principal

Dawn Hover

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

**Visitors**

**Visitors**

Renee Johnson, Tom Bennett, Zachary Meseck

**Approve Minutes**

Mrs. Gates made a motion, seconded by Mrs. Locke to approve the meeting minutes of April 12, 2021. Yes-5, No-0, Motion carried.

**Meeting  
Minutes**

**Reports/Presentations**

**Camp Oswegatchie FFA Trip** – Mrs. Johnson presented the BOE with maple syrup from the FFA students. Camp Oswegatchie is scheduled for July 28 - 31. She requested to take approximately 10 students (4-5 MS and 4-5 HS). Those attending will be outside 95% of the time and CDC guidelines have been set. She noted the district will need to provide a bus driver to transport those attending to camp as in the past. The BOE thanked Mrs. Johnson and all were in favor of students attending the camp.

**Camp  
Oswegatchie  
FFA Trip**

**Annual 2021-2022 Budget Hearing** – Mr. Gugino reported the May 18 vote will consist of a 2021-2022 budget proposal of \$19,475,132 with propositions to purchase two buses and authorize energy systems improvements. There will also be a proposition for the Oxford Memorial Library budget along with voting for two school board members and one library board member.

**2021-2022  
Budget  
Hearing**

**Leadership Team Updates**

Mr. Collier stated the PS has completed math and ELA state tests. He announced Mrs. Miller as the new PS nurse. Mr. Collier reviewed events occurring throughout the PS (Cinco de Mayo, insect habitats, growing planting). Kutik's Everything Bees is scheduled to host a virtual presentation on bees. PS students wrote persuasive essays on things they would like to add to the school. New cameras are being installed throughout the building and the Sum Dog National Challenge is scheduled along with planning for end of year events.

**PS Update**

Mr. Lehr reported 85% of the 219 MS students are currently passing, 54% are honor or high honor and 39% are high honor. He reported a large turnout for modified spring sports (softball, baseball and track). The music department is planning an outside concert (on the MS front steps) for the public to attend. Mrs. Smith recently held a writing contest. Mr. Lehr noted he was impressed with the 5<sup>th</sup> grade writings and enjoyed reading them. Scholastic has chosen to publish the work of Clara Leach. He noted Mrs. Moyer is the new MS nurse. Mr. Lehr applauded the camera project stating the new cameras have already provided clarification on a few issues.

**MS Update**

Ms. Hover reported the senior prom will be held May 8<sup>th</sup> at Genegantslet Golf Course from 8 to midnight. The junior prom is scheduled for June 12 at the Peila View Farm. The administration provided cookies for all faculty and staff in appreciation. Ms. Hover also supplied her staff with chocolate and will have a luncheon on Friday. The music department is planning a concert to be held on the football stadium field in June. Mrs. Hover reported new CDC guidelines allow indoor graduation ceremonies. The HS is moving forward with planning.

HS Update

*Mrs. Locke requested a report showing the number of students receiving Advanced Regents Diplomas, Regents Diplomas, enrollments and class sizes over the past 10 years.*

**Public Comment**

None

**Superintendent's Report**

None

At 6:25 p.m., Mrs. Locke made a motion, seconded by Mrs. Gates to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

Executive Session

At 6:25 p.m., Ms. Hover and Mr. Collier were excused.

Excused

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

Clerk Pro Tem

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 6:44 p.m., Mr. Lehr was excused.

Excused

At 6:44 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to come out of executive session.

Come out of Executive Session

**Communications**

None

**Board Committee Reports**

Finance – Met March 15

Policy – Will be scheduled soon

Buildings & Grounds – Met April 27

Transportation – Scheduled to meet June 7 at 5:30 pm

Personnel – Met May 5

BOE Committees

**Old Business**

None

**New Business**

The 2021-2022 Board of Education Meeting Schedule was presented as a draft.

**Business Office**

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolutions G1-G2. Yes-5, No-0, Motion carried.

**05-21(1) G1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurer's Report for March 2021 as given.

Treasurers Report

**05-21(1) G2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Greene Central School District for varsity boys baseball for the 2020-2021 season.

**Athletic  
Merger  
Greene CSD  
V. Boys  
Baseball**

**Personnel**

Mrs. Locke made a motion, seconded by Mrs. Gates to approve resolutions C1-C2. Yes-5, No-0, Motion carried.

**05-21(1) C1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the daily compensation rate of \$225.00 per day to be paid to **Jeanne Marshman** for planning and performing the duties of Licensed Teacher Assistant retroactive to April 12, 2021 through a date yet to be determined. (Leave: R. Ruff)

**LTA  
Substitute  
J. Marshman**

**05-21(1) C2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2021-2022 contract amendments of **John Hillis**, Superintendent, as presented, effective July 1, 2021.

**Superintendent  
Contract  
Amendments**

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolution UC1. Yes-5, No-0, Motion carried.

**05-21(1) UC1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2020-2021 school year.

**Substitute  
Support Staff**

**Brenda Seiler – Teacher Aide PT Sub**

**Planning**

Mr. O'Brien noted the following reminders.

- May 18 – District School Budget Vote, 1-9 pm, HS Media Center
- May 31 – Memorial Day – No School
- June 7 – BOE Transportation Committee Meeting, 5:30 pm, DO
- June 7 – BOE Meeting, 6 pm, MS Conference Room

**Reminders**

**Public Comment**

None

**BOE Member Comments/Concerns**

Mr. Godfrey commented on the NYSSBA publication recognizing superintendents and announcing new CDC guidelines. Arbor Day was a nice event. The fifth grade Arbor Day poster contest judging will occur May 6. The Oxford Village Tree Board received notification that they were the only Southern Tier recipient of a \$50,000 tree grant. Mr. Godfrey was notably excited about the grant. One project will be to develop a floodplain forest on the flats.

**BOE  
Comments**

Mrs. Gates noticed the MS front columns deteriorating. She requested someone look at them, fix them and paint them.

Mr. Gugino reported developing a model with another colleague to accommodate the specifics and restrictions of utilizing the pandemic package funding.

At 6:56 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment,

**Executive  
Session**

promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro  
Tem**

At 7:46 p.m., Mrs. Gates made a motion, seconded by Mr. Emerson to come out of executive session.

**Excused**

There being no further action to come before this Board, Mrs. Gates made a motion, seconded by Mr. Godfrey to adjourn. Yes-5, No-0, Motion carried.

**Come out of  
Executive  
Session**

Meeting adjourned at 7:46 p.m.



Michele D. Rice  
District Clerk

**Meeting  
Adjourned**